

CHECKLIST 2

IJF CHECKLIST 2 24 hours before International Matches Refer	
1	COURTS
	<input type="checkbox"/> Courts up to standard? (In accordance with IJF Game Rules S1 – S9) <input type="checkbox"/> Courts area demarcated? <input type="checkbox"/> Scoreboards and scoreboard ‘operators’? <input type="checkbox"/> Cross strings (as specified by the Umpires which recommend fishing gut) <input type="checkbox"/> _____
2	UMPIRES
	<input type="checkbox"/> Evaluation of playing equipment (when, where, and how?) <input type="checkbox"/> Scorecards <input type="checkbox"/> After matches give the Master of Ceremonies the final scores of the games played
3	GENERAL CHECKS
	<input type="checkbox"/> Flags of IJF and participating Countries <input type="checkbox"/> Anthems of Countries <input type="checkbox"/> Sound system <input type="checkbox"/> The Positioning of guests of honour (and refreshments) (Host Country responsible for refreshments) <input type="checkbox"/> The Positioning of players during the opening ceremony <input type="checkbox"/> Flag pole holders <input type="checkbox"/> Master of Ceremonies <input type="checkbox"/> Chef de Missions of Countries and the IJF <input type="checkbox"/> Pre-match protocol document (See document Medal Ceremony – See Annexure C) <input type="checkbox"/> Guest of honour <input type="checkbox"/> Flag bearers <input type="checkbox"/> Confirm the positioning of the flags during the playing of the countries’ anthems <input type="checkbox"/> Present the documentation to Umpire In Charge and the Chef de Missions that must be completed within fourteen days after the matches and be sent to the COO. <input type="checkbox"/> Confirm in Namibia that the scores of the test matches played in South Africa are available. (Only applicable for test matches between Namibia and South Africa)
4	PRIZE-GIVING
	<input type="checkbox"/> Table for medals <input type="checkbox"/> Medals <input type="checkbox"/> Guests of honour that will present medals and prizes <input type="checkbox"/> Seating of guests on stage <input type="checkbox"/> Prize giving protocol document (clarified with Master of Ceremonies) <input type="checkbox"/> Gifts as a token of appreciation (for guests of honour) (IJF responsibility) <input type="checkbox"/> <input type="checkbox"/> _____