



2023-24

INTERNATIONAL JUJSKEI FEDERATION

Regulation – Participation

25 August 2023

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1	PURPOSE
1.1	The purpose of this Regulation Participation is to align participation of the sport Jukskei in the Member and Associated Countries of the IJF and consolidate it into one document.
1.2	The tasks are carried out in alignment with the other existing policies and strategies of the International Jukskei Federation.
1.3	The necessity of this Regulation positions Jukskei as a sport subject to the criteria that qualify any sport as a sport.
2	REACH OF INTERNATIONAL JUKSKEI PARTICIPATION
2.1	IJF Participation (IJFP) is a full-fledged Sub-committee of the EXCO and is subject to the IJF Constitution.
2.2	The International Jukskei Participation Committee (IJPC) consists of the Director Participation and the Hosting Country
2.3	IJF Participation Committee manages and coordinates all matters and events concerning participants, administrators and officials at the International level.
3	RESPONSIBILITIES OF THE IJPC
3.1	The structure of the IJPC is defined in Clause 2.2 of this Regulation .
3.2	The Director Participation (Vice-President) is responsible for:
	a) monitoring the IJF's cross-border match & touring protocol
	b) coordinates all International pre-, during, and post- touring and/or - match events
	c) purchasing the relevant IJF medals in cooperation with the Director Communications
	d) the creation and update of the IJF's International match and participant archive
	e) consolidated feedback after matches and/or tours
3.3	The Host Country is responsible for:
	a) International Match or Touring Agreement: Final itinerary, the touring/visiting participants, and the Match Protocol (see Annexure B Section A) planned for or taken for an international match, tournament, championship, or tour that has been formally approved by the Exco.
	b) International Matches and Tours: Minimum standards and/or conditions that are regarded as necessary for the conduction of international matches, tournaments, championships, and tours are contained in a separate document (com....posed by the Exco and regularly reviewed by the Exco), known as the International Match Protocol and Checklist .
	c) International Match or Touring Agreements Application(s) (see Annexure B Section A) by Hosting National Bodies or International Associations, for participation in international matches, tours, championships, or tournaments in their domain by other National Bodies or International Associations, should reach the COO in writing before such event(s) is/are due to take place. (Refer Annexure A-Nr 1)
4	INTERNATIONAL TOURNAMENTS/CHAMPIONSHIPS
4.1	International Tournament or Championship means a tournament/championship in which representative teams of National Bodies and/or International Associations participate in a series of matches, whether in a 'normal' or 'adapted' version of the Sport.

4.1	The 'normal' version is a traditional 4-member-a-side-75-minutes-usual-scoring match and the 'adapted' version implies (an) adaption(s) to the number of team members and/or the match duration and/or the scoring system
	a) NB!! Determine the version of the play – this information must be with the invited countries at least six weeks before the event starts.
5	
INTERNATIONAL PROTOCOL	
5.1	Application: Hosting an International Event/Tournament/Championship
5.1.1	The Host Country sends invitations to all Members and Associated Countries before the event starts. (See Annexure A-Nr 3)
5.1.2	The invited institute must reply in time (refer to Annexure A-4 accompanied by the approval documents attached whether the invitation is accepted or not.
	a) The reason for the time structure is that the IJF has enough time to order medals or tokens
5.1.3	All attached documents must be sent to the IJF COO as indicated:
	a) Application For Hosting International Events (International Matches or Tours) (see Annexure A-Nr 1) before the event (Annexure B)
	i. Only Section A of Annexure B is to be completed
	b) Invitation letter of the Host Country (Draft copy) to invited countries
	i. Including the participation fees per team (See Annexure A-Nr 6 a)
	ii. List of countries to be invited
5.1.4	The COO recognizes receipt of all applications and then submits them to the Vice-President for processing. Refer to Clause 5.1.6 of this Regulation .
5.1.5	Initial Applications
5.1.5.1	Initial applications should be made in writing on the IJF's International Cross-border Visit Application form (see Annexure B Section A) inclusive of several required attachments and available on the IJF website.
	a) Invitation letter of the hosting country
	b) Formal letter of acceptance by the visiting country
5.1.6	The Vice-President, after consultation with the Exco, should respond in writing (to be submitted by the COO) in time (refer to Annexure A-Nr 2) to an initial application, of the date of its receipt, clearly indicating the Exco's (partial or full) approval or rejection, as well as the reasons for their decision. (Refer Clause 11.10.4 a) – IJF Constitution)
5.1.7	After receiving the approval, team fees are payable to the IJF. Refer Annexure A-Nr 6 b)
5.1.8	It is the responsibility of the host country to gather the team fees from the invited countries and pay the total amount to the IJF account. (Annexure A-Nr 6 b)
5.2	Process
5.2.1	When the names and residences (see Clause 2.22 - IJF Constitution) of all relevant participants (players and officials) of all representative teams or other touring teams, individuals or visitors have been announced, a follow-up memorandum is then submitted by the Hosting Body (in collaboration with the visiting body/bodies) to the COO (see Annexure A-Nr 9), before the starting hour of the match, tour, training session or event.

5.2.2	The Exco (the Vice-President via the COO) should then in return respond in writing (e-mail will suffice) to the follow-up memorandum (see Annexure A-Nr 9), of its receipt, clearly indicating their approval or rejection, as well as the reasons for their decision.
5.2.3	If the follow-up memorandum is approved, it thus receives the status of the International Match or Touring Agreement (see Clause 2.23 - IJF Constitution) and the National Bodies and/or International Associations involved are obliged to strictly adhere to the conditions and terms specified in the approved agreement.
5.2.4	Any late changes to any aspect of the agreement must be approved in writing (e-mail and Wapp will suffice) by both the Vice-President and President/COO (which will, in turn, notify the Exco), at least an hour before the event is due to commence.
6	
PRE-MATCH PROTOCOL	
6.1	Annexure D1 must be completed by the host country (see Annexure A-Nr 6) and forwarded to the COO.
6.2	The Director Participation to order the required medals (Refer to Annexure A-Nr 5 h)
6.3	The IJF Umpire Committee is responsible for appointing the officiating umpires for approval by the Exco (Annexure A-Nr 7) before the matches.
6.4	At least 24 hours before the International matches the Chef de Mission must meet to work through Annexure G and finalize the ceremony.
7	
INTERNATIONAL MATCHES	
7.1	
International Match Definition	
7.1.1	International Match means any match, whether in a 'normal' or 'adapted' version of the Sport, played between national representative teams selected by National Bodies or International Associations and approved by the IJF.
7.2	
Types of International Matches	
The following different types of International matches can be approved:	
a) International matches played between two or more Full membership countries	
b) Representative matches between countries where one or either country has Associated membership.	
c) International Academy matches are played between two or more full member countries under the following conditions:	
i. The IJF will provide the medals/tokens	
ii. It must be officially selected Academy Teams that will participate in the matches representing their home country against visiting countries.	
iii. No need to appoint an International Level Umpire as the Tournament Umpire can act at these matches	
iv. No Chef de Missions will be appointed	
v. The entry fee, per team, applicable, will be the same as those of the national teams.	
vi. Applications for playing these matches must follow the normal process	

7.3	Awarding of Medals
7.3.1	IJF medals will be awarded to: <ul style="list-style-type: none"> a) Full Member Countries Seniors and Juniors, regarding the position gained. b) Full member countries, Seniors and Juniors, regarding positions gained and to select National A teams (Corporate Colours) which filled the gaps When visiting countries that do not have teams in the same age and gender groups.
7.3.2	Corporate medals will be awarded for the: <ul style="list-style-type: none"> a) Associated Country/ies regarding the position(s), gained, and b) will be supplied by the Host Country
7.3.3	IJF Tokens will be awarded to: <ul style="list-style-type: none"> a) Full member countries, seniors and juniors, regarding positions gained to selected National Academy teams (Corporate Colours)
8	OFFICIAL CEREMONIES
8.1	Invitations
8.1.1	The IJF is only responsible for the invites of the Exco members, Presidents of participating countries and Honorary members.
8.1.2	Host Country is responsible for inviting their guests of honour and supplying the list of invitees to the COO before the event and vice versa. (Refer Annexure A-Nr 8 a) and b)
8.1.3	The host country is responsible for the refreshments of the guests of honour.
8.2	IJF Ceremony
8.2.1	See Annexure C for the procedure for an International Match.
9	POST INTERNATIONAL EVENT/TOURNAMENT ACTIONS
9.1	Feedback after an International Event/ International Match or Touring Report (Annexure H) <ul style="list-style-type: none"> a) After the completion (see Annexure A-Nr 11) of an international tour, championship, tournament, match(es), visit, seminar (or other cross-border) event an international match/touring report should be submitted by the respective Chief de Missions of the IJF, the hosting body and each visiting body/bodies or International Association(s), and the presiding umpires if appropriate, to the Exco. b) International match/touring reports are submitted on the IJF's template (Annexure H) (in possession of the COO, and available on the IJF website) to the COO, who will then submit them to the Vice-President (see Clause 10.10 – IJF Constitution). c) All International matches or touring reports will be discussed and recorded by the Exco and a consolidated version of each report (excluding confidential aspects) will be referred to the General Assembly (see Clause 11.10.4 g) – IJF Constitution). d) International match and tournament results may be utilized by the Exco to rank National Bodies and/or International Associations, based upon a ranking system approved by the General Assembly, if appropriate.

10	SELECTION OF WORLD TEAMS
10.1	Team Selection
	a) World teams will only be selected every fourth year
	b) The selection of these teams will rotate amongst the member countries every fourth year starting in 2023 in South Africa
	c) For team selection, the following must be taken into consideration:
	i. Selected players must have played at least one test match per year in the national team in two out of the past three years.
	d) Officials will be appointed as follows:
	i. Four Coaches
	ii. Two Team Managers – one per age group
	iii. One Umpire
	e) These teams will be finalized the night before the official test matches, but will only be announced after the test matches
	f) A medal (Gold) with a plate (IJF World Team Name of place and year) will be presented to each participant, plus a letter that these players and officials are entitled to wear the IJF World Team colours (refer to the IJF Constitution – Clause 15.5)
	g) Teams will be selected in four divisions:
	i. Senior Men (from the groups Senior and Junior (u/30 Men)
	ii. Senior Women (selected from the groups Senior and Junior (u/30 Women)
	iii. Above 50 Men (selected from the groups Above 50 and 60 Men)
	iv. Above 50 Women (selected from the groups Above 50 and 60 Women)
10.2	Advisory Committee
	The Advisory Committee will consist of two members from all participating countries in the relevant tournament/championship as well as all Exco members present.
10.3	Matches
	a) A match will be played after the respective test matches
	b) Senior Men will play against the Above 50 Men
	c) Senior Women will play against the Above 50 Women
10.4	Colours and Clothing
	a) Players and officials will be dressed in the colours of their previous match.
	b) For the above 50 Men and Women’s teams the:
	i. skeys will be painted green with a 50 mm yellow head
	ii. pegs will be painted green with a 50 mm yellow head and windmark
	c) For the Senior and Junior teams the:
	i. skeys will be painted royal blue with a 50 mm yellow head
	ii. pegs will be painted royal blue with a 50 mm yellow head and windmark
11	INTERNATIONAL PLAYERS AND OTHER PARTICIPANTS
11.1	Only currently affiliated and registered players, officials or other participants in good financial standing shall be eligible to represent IJF Member Bodies as part of their national representative teams (see Clause 2.30 - IJF Constitution) in any match, tournament, championship, or tour.

11.2	It shall be the obligation of each IJF Member to take appropriate disciplinary action against any person (or group of persons) that is part of their national representative teams or other representative delegations, who contravenes any applicable Code of Conduct, prescribed by the IJF Or the International Confederation its affiliates or associates with, or any article of the IJF Constitution or any Regulation of the International Match Protocol.
11.3	Subject to further Clauses of this Article, each IJF Member Body shall design its system for the movement of players and other participants of the Sport within its jurisdiction.
11.4	Any system regulating the movement of players or other participants between unions, regions, or clubs (if applicable) shall be governed by appropriate Regulations that adhere to this Constitution and especially Clause 2.10 – IJF Constitution that guides Clearance.
11.5	A participant may not participate simultaneously for more than one National Body or International Association, unless he/she has reached the age of majority (see Clause 2.5 - IJF Constitution) and is 35 years or younger , and:
11.5.1	is in full-time or part-time higher education ('a student') or
11.5.2	is a full-time member of any of the national armed, protection, or paramedical services ('a serviceman or woman') and
11.5.3	has the written permission of his/her home National Body or home International Association for dual international participation.
11.6	The status of a participant (being a student, serviceman, or service woman) shall be determined by the home National Body or International Association of the participant.
11.7	The reason(s) why preference is given to participants below the age of 35 years relate(s) to similar goals stated and adopted by other relevant International Sports Federations (eg the Young Players Protocol of the International Rugby Board and similar initiatives of other members of the GAISF – see Clause 2.15 - IJF Constitution to encourage their members to attract as many relatively younger participants as possible to participate in Sport without prejudice to their educational needs.
11.7.1	Equally important to encouraging the development of younger participants and the sustainment of their involvement in the sport throughout the world, all IJF member bodies need to put initiatives in place to continually raise their standards and broaden their own participants' base.
11.7.2	To further enhance the above, the following Regulations are regarded as conditions for international participation in the Sport of Jukskei, subject to additional domestic Regulations that may apply.
11.7.2.1	A participant may only participate in any national representative team or delegation of a National Body or International Association if:
	a) he/she was born in a specific country or international region
	b) one parent, guardian, or grandparent was born in a specific country or international region
	c) he/she has completed at least 24 months of residence (in total, not necessarily consecutively) in the specific country or international region
	d) he/she has received clearance from his/her home country or international association, being either a student, serviceman, or –woman (according to above)

11.7.3	The rationale underlying Clause 11.5 is that international participants should have a credible link with the National Body or International Association for which they have been or will be selected/appointed.
11.7.4	This linkage is essential to strengthen and maintain the unique characteristics and ethos of every participating National Body or International Association.
12	CLEARANCE
12.1	Clearance means the written consent (in standard form) authorizing a registered Jukskei player or participant to participate in a new National Body or International Association at the request of such new Body or Association and signed by the COO or Secretary of:
	a) the player's or participant's current National Body or International Association
	b) the National Body or International Association for whom the player or participant participated in special international events or matches (if applicable) and
	c) the player's or participant's new National Body or International Association.
<i>This Regulation was accepted at the virtual Annual General Meeting of the IJF held on 25 August 2023.</i>	

MC BARNARD
IJF PRESIDENT

FLOWCHART				
	TIMELINE	RESPONSIBLE	ACTION	REMARKS
1	3 months before the event 90 days	Host Country	a) Request approval from the IJF	Complete <ul style="list-style-type: none"> Annexure B Section A
2	Within 14 days 76 days	IJF	a) Accept or decline the request for an event	This can be done via e-mail
3	Within the next 7 days 69 days	Host Country	a) Send an invite to all applicable countries/ institutes b) Request countries to complete Section B of Annexure B and send it back to the Host Country	Invitation to include: <ul style="list-style-type: none"> Date Venue Version of play Participation fees applicable
4	Within 21 days 48 days	Invitees	a) Accept/decline the invite b) Complete Cross Border Application c) Send back to Host Country	Complete <ul style="list-style-type: none"> Annexure B Section B
5	Within the next 7 days 41 days	Host Country	a) Send the following to the IJF COO: b) Application for International event c) Invitation letter of the Host Country d) Invitee letters of acceptance	Complete <ul style="list-style-type: none"> Annexure B Section C
		IJF COO	e) Acknowledge receipt f) Forward applications to the Director Participation	
		Director Participation	g) Inform Host Country of the status of the application including the participating fees per team h) Place order for medals and/or tokens i) Forward request to Director Umpires	
		Director Umpires	a) Start process requesting countries for Umpires available	
6	Within the next 7 days 34 days	Host Country	a) Confirm invitees of the version of the play b) Request participation fees from invitees	

			<p>c) Make full payment to the IJF</p> <p>d) Send the following to the COO:</p> <ul style="list-style-type: none"> i. proof of payment ii. Complete Annexure F (Checklist) re facilities 	
		Invited Countries – Non-official teams of Individuals cross border visits	e) Send to IJF COO for approval	<p>Complete</p> <ul style="list-style-type: none"> • Annexure B Section B • For the info of the IJF only
		IJF COO	f) Invites Exco members, Honorary Members and Presidents of Countries	
		Host Country	g) Invites guests of honor	<ul style="list-style-type: none"> • Responsible for refreshments for Host Country and IJF guests
7	Next 7 days 24 days	Director Umpires	a) Confirm Umpire appointments	
8	Next 10 days 10 days	Host Country	a) Confirm guests of honour with COO	
		IJF COO	a) Confirm guests of honour with the Host Country	
9	Within 1 day before the event	Director Participation	a) Meeting with all Chef de Missions and Team Managers	<ul style="list-style-type: none"> • Discuss Annexure G – Checklist 2 • Reminder - Chef de Missions to complete Annexure H
		Participated Countries	a) A written copy of the players to the IJF Representative	
		Official Ceremony	a) Teams to be announced	
10	Day of Play	Umpires	<p>a) Umpires will supervise the scores</p> <p>b) Random checks of players' skeys and peggs</p>	
11	Within 2 weeks after the event	IJF Chef de Missions	a) Provide IJF Director Participation with results	
		All Chef de Missions	a) Send Report to IJF COO	Annexure H
		COO	a) Forward all reports to Director Participation	

		Director Participation	a) Consolidates reports into one report for the coming IJF AGM b) Confidential matters will be discussed with the Exco	
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INTERNATIONAL JUJSKEI FEDERATION

APPLICATION FOR HOSTING INTERNATIONAL EVENTS

(International Matches or Tours, Participation in Training, Coaching, Marketing or Prize Giving Events or Any Visit by an Individual or Jukskei Entity).

NOTE: THIS APPLICATION MAY BE ADJUSTED BY THE EXCO WHEN AND IF NECESSARY WITHOUT THE APPROVAL OF THE AGM

SECTION A – TO BE COMPLETED BY THE HOSTING COUNTRY				
HOSTING COUNTRY				
Date(s) of Event:				
Town/City where the Event will take place				
Organizer Contact Details	Contact Number			
	E-mail address			
Name(s) of: Invited Country(ies) or Individuals:				
Purpose of Application: <i>Mark applicable box</i>	Training	<input type="checkbox"/>	Coaching	<input type="checkbox"/>
	Marketing	<input type="checkbox"/>	Prize Giving events	<input type="checkbox"/>
	International matches	<input type="checkbox"/>	International tour	<input type="checkbox"/>
	Any visit by an individual or jukskei entity			<input type="checkbox"/>
SECTION B – TO BE COMPLETED BY THE INVITED COUNTRIES/NON-OFFICIAL TEAMS/INDIVIDUALS				
CROSS BORDER VISITS				
Country / Province / District / Club / Individual				
Name of the Chief Organizer				
Contact detail of the Chief Organizer	Contact Number			
	E-mail address			
Is a written invitation from Hosting Country attached?				
Name of Country / Province / District / Club / Individual to be visited				
Total number of touring members				

SECTION C – TO BE COMPLETED BY THE HOSTING COUNTRY

INTERNATIONAL MATCHES

The version of the game(s)		Team (4)	Trips	Doubles	Singles	
Number of matches that will be played						
Number of Umpires required:						
Categories of Test Matches		Junior (u/30)	Senior	Over 50	Over 60	Mixed
Full Member	Men					
	Women					
Associate Member	Men					
	Women					
		u/16	u/19	Mixed		
Full Member	Boys					
	Girls					
Associate Member	Boys					
	Girls					
Number of IJF Medals						
Quantity (Checklist):		Gold	Silver	Bronze		
Players/Substitutes						
Head Coaches						
Coaches						
Chief Team Managers						
Team Managers						
Chief de Missions						
Umpires						
Number of 'Hosting Country' Medals						
Quantity (Checklist):		Gold	Silver	Bronze		
Players/substitutes						
Head Coaches						
Coaches						
Chief Team Managers						
Chief de Missions						
Umpires						
Names of IJF Exco Members (At least one member must be present to monitor proceedings)						
Sponsorships						
Name of Sponsor				Amount from Sponsor:		
Budget for Event:						

SUBMITTED BY:	APPROVED BY:

INTERNATIONAL JUJSKEI FEDERATION

**NOTE: THIS ANNEXURE MAY BE ADJUSTED BY THE EXCO WHEN AND IF NECESSARY
WITHOUT THE APPROVAL OF THE AGM**

PRE-MATCH CEREMONY – INTERNATIONAL MATCH

..... (HOST COUNTRY) CHAMPIONSHIP

<p>Good day Ladies and Gentleman</p>
<p>The pre-match proceedings will now commence. All spectators, please be seated. Would you kindly limit your movement as we start to introduce the Participants and Officials?</p>
<p>Firstly, I extend a warm word of Jujskei welcomes to:</p> <ul style="list-style-type: none"> • Visiting Country – President of Visiting Country and wife • Hosting Country – President of Country and his wife • President of the IJF or his representative
<p>We would like to request everyone to stand as we call on all the Chef de Missions to come forward and take their positions as respective Leaders of the International and National Delegations.</p>
<p>a) We call upon, on the <u>right-hand side</u>, the Chef de Mission of Visiting Country, carrying their National flagName</p>
<p>b) Now the Chef de Mission of the Host Country, _____ with their National flag, to step forward and take his/her position on the <u>left-hand side</u></p>
<p>c) In the centre, in the blue IJF shirt, the representative of the International Jujskei FederationName</p>
<p>d) I would like to introduce the <u>Match Umpires</u> that will oversee these matches today:</p> <ol style="list-style-type: none"> 1. Name – Umpire in Charge 2. Name
<p>Thank you, you may be seated.</p>

We request the following **Officials** to step forward when calling their names:

- **Team Managers**
 - **Visiting Country**
 - Name
 - Name
 - **Hosting Country**
 - Name
 - Name

- **Head Coaches**
 - **Visiting Country**
 - Name
 - Name
 - **Hosting Country**
 - Name
 - Name

We are now calling on the following **Teams** to step forward when called upon:

Teams of Visiting Country

Name of Team: Boys u/16

Captain:
Coach:

Name of Team: Girls u/16

Captain:
Coach:

Name of Team: Boys u/19

Captain:
Coach:

Name of Team: Girls u/19

Captain:
Coach:

Name of Team: Senior Men

Captain:
Coach:

Name of Team: Senior Women

Captain:
Coach:

Name of Team: Junior Men

Captain:
Coach:

Name of Team: Junior Women

Captain:
Coach:

Name of Team: Veteran Men Above 50

Captain:
Coach:

Name of Team: Veteran Women Above 50

Captain:
Coach:

Name of Team: Veteran Men Above 60

Captain:
Coach:

Name of Team: Veteran Women Above 60

Captain:
Coach:

<u>Teams of Hosting Country</u>	
<u>Name of Team:</u> Boys u/16 Captain: Coach:	<u>Name of Team:</u> Girls u/16 Captain: Coach:
<u>Name of Team:</u> Boys u/19 Captain: Coach:	<u>Name of Team:</u> Girls u/19 Captain: Coach:
<u>Name of Team:</u> Senior Men Captain: Coach:	<u>Name of Team:</u> Senior Women Captain: Coach:
<u>Name of Team:</u> Junior Men Captain: Coach:	<u>Name of Team:</u> Junior Women Captain: Coach:
<u>Name of Team:</u> Veteran Men Above 50 Captain: Coach:	<u>Name of Team:</u> Veteran Women Above 50 Captain: Coach:
<u>Name of Team:</u> Veteran Men Above 60 Captain: Coach:	<u>Name of Team:</u> Veteran Women Above 60 Captain: Coach:

I call upon the <u>Presidents or Representatives</u> of the Countries, for their opening remarks:
a) <u>Visiting Country:</u>
b) The <u>Host Country:</u>
c) The <u>International Jukskei Federation:</u> President or representative
<p>*We request everybody to stand at attention to pay the necessary respect while the <u>National Anthems</u> are played.</p> <ul style="list-style-type: none"> • The National Anthem of Visiting Country • The National Anthem of Hosting Country
<p><u>The following announcements before the start of the matches:</u></p> <ul style="list-style-type: none"> • We would like to remind you that no smoking is allowed within the demarcated area as well as where the spectators are seated.

- No visitors are allowed within the demarcated area
- Directly after the matches, the ceremony will continue with the presenting of the medals and taking of photos.
- The matches will start with the blow of a whistle.

MEDAL CEREMONY

Ladies and gentlemen, a warm welcome at this Prestigious Medal Ceremony of the International Matches played between name countries and should there be any national “A” teams (Corporate Colours) involved.

MEDALS: UMPIRES

We call upon **Name** for the presentation of the medals to the **Umpires** of the matches:
 Can **Name**, as the **Umpire-in-Charge**, step forward to receive his medal?
 Followed by **Name** to receive his/her medal.
 Ladies and gentlemen, please give a round of applause to our International Match Umpires.
 We appreciate your willingness to fulfil the task. I thank you.

We ask **Name to present **Name** with a small token of appreciation.**
 We thank you for your willingness to fulfill the task.

RESULTS OF THE INTERNATIONAL MATCHES

We call upon **Name** for the presentation of the **TEAM** medals.

We start with the Girls u/16. They received the Amoré Slabbert Trophy.

The **Teams and Coaches** are requested to step forward to receive their medals:

Silver medals are presented to:in 2nd position with points
 Gold medals are presented to:in 1st position with points

Followed by the Boys u/16. They received the Elna van der Berg Trophy.

The **Teams and Coaches** are requested to step forward to receive their medals:

Silver medals are presented to:in 2nd position with points

Gold medals are presented to:in 1st position with points

We now call the Girls u/19 to step forward. They received the Bully Thornburn Trophy.

The **Teams and Coaches** are requested to step forward to receive their medals:

Silver medals are presented to:in 2nd position with points

Gold medals are presented to:in 1st position with points

Followed by the Boys u/19. They received the Jannie Lombard Trophy.

The **Teams and Coaches** are requested to step forward to receive their medals:

Silver medals are presented to:in 2nd position with points

Gold medals are presented to:in 1st position with points

The Women above 50 are requested to step forward. They received the Trophy.

The **Teams and Coaches** are requested to step forward to receive their medals:

Silver medals are presented to:in 2nd position with points

Gold medals are presented to:in 1st position with points

Followed by the Men above 50. They received the Trophy.

The **Teams and Coaches** are requested to step forward to receive their medals:

Silver medals are presented to:in 2nd position with points

Gold medals are presented to:in 1st position with points

We now request the Women above 60 to step forward. They will receive theTrophy.

The **Teams and Coaches** are requested to step forward to receive their medals:

Silver medals are presented to:in 2nd position with points

Gold medals are presented to:in 1st position with points

Followed by the Men above 60. They receive the Trophy.

The **Teams and Coaches** are requested to step forward to receive their medals:

Silver medals are presented to:in 2nd position with points

Gold medals are presented to:in 1st position with points

The Junior Women are requested to step forward. They receive the Prins Trophy.

The **Teams and Coaches** are requested to step forward to receive their medals:

Silver medals are presented to:in 2nd position with points

Gold medals are presented to:in 1st position with points

Followed by the Junior Men. They receive the Chris Behr Trophy.

The **Teams and Coaches** are requested to step forward to receive their medals:

Silver medals are presented to:in 2nd position with points

Gold medals are presented to:in 1st position with points

We request the Senior Women to step forward. They receive the Afrox Namibia Trophy.

The **Teams and Coaches** are requested to step forward to receive their medals:

Silver medals are presented to:in 2nd position with points

Gold medals are presented to:in 1st position with points

Followed by the Senior Men. They receive the Afrox Namibia Trophy.

The **Teams and Coaches** are requested to step forward to receive their medals:

Silver medals are presented to:in 2nd position with points

Gold medals are presented to:in 1st position with points

MEDAL PRESENTATION TO THE TEAM MANAGERS AND HEAD COACHES

The **Team Managers and Head Coaches** are requested to step forward to receive their medals:

Over 50 & 60

Bronze medals are presented to:in 3rd position withpoints

Silver medals are presented to:in 2nd position with points

Gold medals are presented to:in 1st position with points

Senior/Junior Men & Women

Bronze medals are presented to:in 3rd position withpoints

Silver medals are presented to:in 2nd position with points

Gold medals are presented to:in 1st position with points

MEDAL PRESENTATION TO THE CHEFS DE MISSION

We call upon **Name** for the presentation of the medals to the **Chefs de Mission**

IJF medals are awarded to the **Chefs de Mission** and **the Head Managers**, who led their respective countries and the International Federation through this afternoon's series of international matches.

The medals are awarded according to the cumulative score of the matches, which were as follows:

The **Chefs de Mission and the Head Managers** are requested to step forward to receive their medals:

Bronze medals are presented to: **(name of country)** in 3rd position withpoints

Silver medals are presented to: **(name of country)** in 2nd position with points

Gold medals are presented to: **(name of country) today's Champion Nation with points**

Please remain on stage.

The very last **Golden IJF medal** is awarded to the Chef de Mission of the International Jukseki Federation, **Name of the person represents the IJF**

Ladies and gentlemen, please give a big hand to our Chef de Mission **and the HeadManagers**.

We ask Name to present Name with a small token of appreciation.

We thank you for your willingness to fulfil the task.

Conclusion: Master of Ceremonies

Ladies and gentlemen, I now declare the Medal Ceremony of the International Jukseki Federation, in respect of this series of International Matches between **(names of countries)**, officially closed.

INTERNATIONAL JUJSKEI FEDERATION

PRE-MATCH CEREMONY – IJF TEAM MATCHES

Good afternoon Ladies and Gentleman	
<p>The pre-match proceedings will now commence.</p> <ul style="list-style-type: none"> • I ask that all spectators take their seats. • Please limit your movement as we start the introduction of the Participants and Officials. 	
<p>Firstly, I extend a warm word of Jukskei welcomes to:</p> <ul style="list-style-type: none"> • Representing the International Jukskei Federation, • Name • Name • Name • We also welcome our guests of honour <ul style="list-style-type: none"> ○ Name ○ Name 	
<p>We would like to call on the Team Managersto come forward and take their position.</p>	
<p>I would like to introduce the Match Umpire and his/her assistant that will oversee these matches today:</p> <p style="padding-left: 40px;">Match Umpire: (Name)</p> <p style="padding-left: 40px;">Assistant: (Name)</p>	
<p>We are now calling on the following Teams to step forward when called upon:</p> <p style="text-align: center; padding-left: 40px;">(1) Above 50 and 60 Women and Men</p> <p style="text-align: center; padding-left: 40px;">(2) Senior and Junior(U/30) Women and Men</p>	
<p><u>Name of Team:</u> Above 50 and 60 Women</p> <p>Captain:</p> <p>Coach:</p>	<p><u>Name of Team:</u> Above 50 and 60 Men</p> <p>Captain:</p> <p>Coach:</p>
<p><u>Name of Team:</u> Senior and Junior (u/30) Women</p> <p>Captain:</p> <p>Coach:</p>	<p><u>Name of Team:</u> Senior and Junior(U/30) Men</p> <p>Captain:</p> <p>Coach:</p>

I call upon the **President of the IJF, or his representative**, for the opening remarks:

Announcements before the start of the matches:

- We would like to remind you that no smoking is allowed within the demarcating area as well as where the spectators are seated.
- No visitors are allowed within the demarcated area
- Directly after the matches, the ceremony will continue with the presenting of the medals and taking photos.
- The games will begin with the blow of a whistle.

MEDAL CEREMONY

Ladies and gentlemen, a warmly welcome at this **Prestigious Medal Ceremony** of the IJF Games played between the Above 50 and 60 Men and Women, and the Senior and Junior (u/30) Men and Women.

We call on stage to hand over the medals.

Finally, a warmly welcome to all the **Players** of the various Teams, the **Coaches, Team Managers**, the **Umpires**, as well as other **Officials**, and also all **Spectators** to this International Prize-giving Event.

May it be a special occasion for all of you.

MEDAL – IJF TEAMS: MANAGERS

We call upon for the presentation of the medal to the **Managers** of the matches:

Can as the Manager for the Above 50 and 60 teams step forward to receive his/her medal.

Followed by as the Manager of the Senior and Junior teams to receive his/her medal.

Ladies and gentlemen, please give a round of applause to our Managers.

We ask to present with a small token of appreciation.

We thank you for your willingness to fulfil the task. I thank you.

MEDALS - IJF TEAMS: PLAYERS AND COACHES

Ladies and Gentlemen we are proceeding with the ceremony of the International Matches between the IJF Teams.

We start with the Women's teams.

We call on upon the team and coach of the **Above 50 and 60 Womens** to step forward to receive their medals.

Followed by the team and coach of the **Senior and Junior (u/30) Women** to receive their medals

Now we call on upon the team and coach of the **Above 50 and 60 Men** to step forward to receive their medals

Followd by the team and coach of the **Senior and Junior (u/30) Men** to receive their medals

We ask to present with a small token of appreciation.

We thank you for your willingness to fulfil the task.

Conclusion: Master of Ceremonies

Ladies and gentlemen, I now declare the Prize-giving Ceremony of the International Jukskei Federation, in respect of this series of International Matches between Above 50 and 60 Men and Women, and Senior and Junior (u/30) Men and Women officially closed.

INTERNATIONAL JUJSKEI FEDERATION

PRE-MATCH CEREMONY – WORLD TEAM MATCHES

Good afternoon Ladies and Gentleman	
<p>The pre-match proceedings will now commence.</p> <ul style="list-style-type: none"> • I ask that all spectators take their seats. • Please limit your movement as we start the introduction of the Participants and Officials. 	
<p>Firstly, I extend a warm word of Jukskei welcomes to:</p> <ul style="list-style-type: none"> • Representing the International Jukskei Federation, • Name • Name • Name • We also welcome our guests of honour <ul style="list-style-type: none"> ○ Name ○ Name 	
<p>We would like to call on the Team Managersto come forward and take their position.</p>	
<p>I would like to introduce the Match Umpire and his/her assistant that will oversee these matches today:</p> <p style="padding-left: 40px;">Match Umpire: (Name)</p> <p style="padding-left: 40px;">Assistant: (Name)</p>	
<p>▪</p>	
<p>We are now calling on the following Teams to step forward when called upon:</p> <p style="padding-left: 40px; color: red;">(1) Above 50 and 60 Women and Men</p> <p style="padding-left: 40px; color: red;">(2) Senior and Junior (u/30) Women and Men</p>	
<p><u>Name of Team:</u> Above 50 and 60 Women</p> <p>Captain:</p> <p>Coach:</p>	<p><u>Name of Team:</u> Above 50 and 60 Men</p> <p>Captain:</p> <p>Coach:</p>
<p><u>Name of Team:</u> Senior and Junior (u/30) Women</p> <p>Captain:</p> <p>Coach:</p>	<p><u>Name of Team:</u> Senior and Junior(U/30) Men</p> <p>Captain:</p> <p>Coach:</p>

I call upon the **Presidents or their Representatives**, of the Countries, for their opening remarks:

a) **Countries** in alphabetical order:

(1)

(2)

(3)

b) The **International Jukskei Federation**:

Announcements before the start of the matches:

- We would like to remind you that no smoking is allowed within the demarcating area as well as where the spectators are seated.
- No visitors are allowed within the demarcated area
- Directly after the matches, the ceremony will continue with the presenting of the medals and taking photos.
- The games will begin with the blow of a whistle.

MEDAL/TOKENS: CEREMONY

Ladies and gentlemen, a warmly welcome at this Prestigious Price Giving Ceremony of the World Games played between the Above 50 and 60 Men and Women, and the Senior and Junior (u/30) Men and Women.

It is my pleasure to welcome the following **honouring guests** at the Ceremony and thank them for their presence and the glamour that they bring to the occasion.

1 Representing the **International Jukskei Federation**, I warmly welcome:

.....

2 Representing the **(Countries in alphabetical order)**, I warmly welcome

a)

b)

c)

3 I also wish to welcome the following **guests**, present:

a)

b)

c)

c) Finally, a warmly welcome to all **Players** of the various Teams, the **Coaches, Team Managers**, the **Umpires**, as well as other **Officials**, and also all **Spectators** to this International Prize-giving Event.

May it be a special occasion for all of you.

MEDALS/TOKENS: UMPIRES

We call upon for the presentation of the medals to the **Umpires** of the matches:

Can, as the **World Umpire**, step forward to receive his/her medal?

Followed by his/her assistant to receive his/her medals.

Ladies and gentlemen, please give a round of applause to our International Match Umpires.

We ask to present with a small token of appreciation.

We thank you for your willingness to fulfil the task. I thank you.

MEDAL/TOKENS – WORLD TEAMS: MANAGERS

We call upon for the presentation of the medal/token to the **Managers** of the matches:

Can as the Manager for the Above 50 and 60 teams step forward to receive his/her medal/token.

Followed by as the Manager of the Senior and Junior teams to receive his/her medal/token.

Ladies and gentlemen, please give a round of applause to our Managers.

We ask to present with a small token of appreciation.

We thank you for your willingness to fulfil the task. I thank you.

MEDALS/TOKENS - PLAYERS AND COACHES

Ladies and Gentlemen we are proceeding with the ceremony of the International Matches between the following IJF Teams:

We start with the Womens teams.

We call on upon the team and coach of the **Above 50 and 60 Womens** to step forward to receive their **medals/tokens**.

Followd by the team and coach of the **Senior and Junior (u/30) Womens** to receive their **medals/tokens**.

Now we call on upon the team and coach of the **Above 50 and 60 Men** to step forward to receive their **medals/tokens**.

Followd by the team and coach of **Senior and Junior (u/30) Men** to receive their medals

We call upon for the presentation of the **TEAM** medals/tokens.

We ask to present with a small token of appreciation.

We thank you for your willingness to fulfil the task.

Conclusion: Master of Ceremonies

- Ladies and gentlemen, I now declare the Prize-giving Ceremony of the International Jukskei Federation, in respect of this series of International Matches between **Above 50 and 60 Men and Women**, and **Senior and Junior (u/30) Men and Women** officially closed.

INTERNATIONAL JUKSKEI FEDERATION

CHECKLIST 1

IJF CHECKLIST 1 To be done according to Annexure A-6 e)	
1	COURTS
	<input type="checkbox"/> Courts up to standard? (In accordance with IJF Game Rules S1 – S9) <input type="checkbox"/> Courts area demarcated? <input type="checkbox"/> Scoreboards
2	GENERAL CHECKS
	<input type="checkbox"/> Flags of IJF and participating Countries <input type="checkbox"/> Anthems of Countries <input type="checkbox"/> Sound system <input type="checkbox"/> Flag pole holders

INTERNATIONAL JUKSKEI FEDERATION

CHECKLIST 2

IJF CHECKLIST 2 24 hours before International Matches Refer	
1	COURTS
	<input type="checkbox"/> Courts up to standard? (In accordance with IJF Game Rules S1 – S9) <input type="checkbox"/> Courts area demarcated? <input type="checkbox"/> Scoreboards and scoreboard ‘operators’? <input type="checkbox"/> Cross strings (as specified by the Umpires which recommend fishing gut) <input type="checkbox"/> _____
2	UMPIRES
	<input type="checkbox"/> Evaluation of playing equipment (when, where, and how?) <input type="checkbox"/> Scorecards <input type="checkbox"/> After matches give the Master of Ceremonies the final scores of the games played
3	GENERAL CHECKS
	<input type="checkbox"/> Flags of IJF and participating Countries <input type="checkbox"/> Anthems of Countries <input type="checkbox"/> Sound system <input type="checkbox"/> The Positioning of guests of honour (and refreshments) (Host Country responsible for refreshments) <input type="checkbox"/> The Positioning of players during the opening ceremony <input type="checkbox"/> Flag pole holders <input type="checkbox"/> Master of Ceremonies <input type="checkbox"/> Chef de Missions of Countries and the IJF <input type="checkbox"/> Pre-match protocol document (See document Medal Ceremony – See Annexure C) <input type="checkbox"/> Guest of honour <input type="checkbox"/> Flag bearers <input type="checkbox"/> Confirm the positioning of the flags during the playing of the countries’ anthems <input type="checkbox"/> Present the documentation to Umpire In Charge and the Chef de Missions that must be completed within fourteen days after the matches and be sent to the COO. <input type="checkbox"/> <i>Confirm in Namibia that the scores of the test matches played in South Africa are available. (Only applicable for test matches between Namibia and South Africa)</i>

4	PRIZE-GIVING CEREMONY
	<ul style="list-style-type: none"> <input type="checkbox"/> Table for medals <input type="checkbox"/> Medals <input type="checkbox"/> Guests of honour that will present medals and prizes <input type="checkbox"/> Seating of guests on stage <input type="checkbox"/> Prize giving protocol document (clarified with Master of Ceremonies) <input type="checkbox"/> Gifts as a token of appreciation (for guests of honour) (IJF responsibility) <input type="checkbox"/> <input type="checkbox"/> _____

INTERNATIONAL JUJSKEI FEDERATION

FEEDBACK AFTER AN INTERNATIONAL JUJSKEI EVENTDetails and Date of the Event:

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1 Name of Person completing this form and Designation:

(Document to be completed by:

1. Chef de Missions – one per country
2. Umpire- in-Charge

Name:
Designation:

2 Name of Country:

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3 Feedback in respect of the following Items

3.1	Your overall experience of the organization of the international match(es) and/or championship:
3.1.1	Possible recommendations for improvement in this regard: (Chef de Missions) Possible recommendations regarding the application of certain rules: (Umpire)
3.2	More warm-up time for the players: (Chef de Missions) Suggestions for better refreshing of the rules regarding practice consistency: (Umpire)
3.3	What recommendations do you have to possibly attract more spectators (Jujskei participants and the public at large) to international matches? (Chef de Missions and Umpire)
3.4	How would you rate the quality of play of the participating teams/players? Is it much different from previous international matches or years? (Chef de Missions and Umpire)
3.5	What was your experience of the communication in respect of and the general marketing of the event (before, during and afterwards)? (Chef de Missions and Umpire)
3.6	What was your experience of the pre-match (national anthem and introductory) ceremony? (Chef de Missions and Umpire)

3.7	What was your experience of the post-match (prize giving) ceremony? (Chef de Missions and Umpire)
3.8	What did you like least about this event? (Chef de Missions and Umpire)
3.9	What did you like most about this event? (Chef de Missions and Umpire)

Please complete as applicable: (Total points gained) **(IJF Chef de Mission)**

SENIOR TEAMS	Country name	Country name	Country name	Country name
Senior Men				
Senior Women				
Junior Men				
Junior Women				
Men Above 50				
Women Above 50				
Men Above 60				
Women Above 60				
JUNIOR TEAMS	Country name	Country name	Country name	Country name
Boys u/19				
Girls u/19				
Boys u/16				
Girls u/16				

What is your viewpoint about the Umpires, regarding the following: **(Chef de Missions and Umpire)**

	Umpire Name	Umpire Name	Umpire Name
His/her knowledge of the Rules			
His/her execution of the Rules			
The manner that he/she worked with the Captains			
His/her behaviour on and off the field?			

Thank you very much for your cooperation in this regard.

Formal feedback reports on the International Match (es), need to be submitted to the COO of the IJF.

Please e-mail your completed report to Daleen.roos@jukskei.co.za